

## **Strategic Plan Implementation: Facilitation Guide**

The following questions may be helpful when discussing [Towards Western at 150](#) and identifying next steps in your area. These conversations may take place over time. Questions are suggestions only – please use what you find helpful.

### **Identify Our Team's Priorities:**

- Which areas of Western's strategic plan call us to act?
- Where is our work already aligned with the strategic plan?
- What do we need to start? Stop? Do more of?

### **Set Goals:**

(Tip: The 'Summary of Commitments', as well as 'Some Milestones and Metrics' may help your teams create goals directly tied to the strategic plan.)

- For each priority we named, what will success look like?
- What will be different or in place by moving forward in these areas?
- Are there any measures we can use or need to develop?
- What will be the benefit of achieving this?

### **Establish Timing:**

- What will be the focus of our work this year? Next year?
- Are there any quick wins?

### **Plan Work:**

- Who can best lead these initiatives?
- What groups need to be set up? Are there existing groups that could take this on? What are they to deliver? When?
- What information is needed? What resources need to be assigned?
- Who needs to be consulted?
- How can we best communicate with our staff/ faculty about this work?
- What else do we need to consider?
- How can we ensure this work moves forward?
- What is our first next step?